

[1] Salary Detail, वेतन विवरण

Data

⇒ Ser. No, Name, Salary, Present, Absent, Total

⇒ Formula = $\text{Select Salary} \times \text{Select present} / 30$
(कर्मचारी वेतन)

[2] * Employee Salary *

Data

⇒ Ser No, Name, Salary, TA, DA, HRA, Total

** Formula ⇒

$$\begin{aligned} \text{TA} &= \text{Salary} \times 5\% \leftarrow \\ \text{DA} &= \text{Salary} \times 2\% \leftarrow \\ \text{HRA} &= \text{Salary} \times 10\% \leftarrow \end{aligned}$$

⇒ Total ⇒ $\text{Salary} + \text{TA} + \text{DA} + \text{HRA}$ ←

11

MONDAY
JANUARY

(011-355) WK 03

S	M	T	W	T	F	S	12
		1	2	3	4	5	DEC
6	7	8	9	10	11	12	2015
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

* [शेयर माध्य] *

* [Sales Data Report] * Stock Item — *

→ S.N. No, Name, Product Name, Rate, Gsct, Rate + Gsct

Formula ⇒ Gsct me ⇒ Select Rate × 3% ↵

⇒ Rate gsct = Rate + Gsct ↵

⇒ QTY Undity me = पीस = 10 ↵

⇒ Total me = Rate + Gsct × Qty ↵

** * [उधार खाता] * * *
SBI Loan Details

⇒ S.N. No, Name, Loan amount, 1st, 2nd, 3rd, 4th, Total

⇒ Loan Amount — 1st — 2nd — 3rd — 4th ↵

2
FEB
2016

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

3

TUESDAY
JANUARY

12

WK 03 (012-354)

** [Run Rate निकालना] **

* Q TY, Total } Suj. No, Name, Run, Over, Run Rate

Formula \Rightarrow Run Rate में लाकर

\Rightarrow Select Run / Select Over

13

WEDNESDAY
JANUARY

(013-353) WK 03

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

THURSDAY
JANUARY

14

WK 03 (014-352)

* EMI Calculation *

⇒ Ser. No, Name, Vehicle, Price, Down Payment, Year, Interest, EMI

Formula ⇒ PMT (Select Interest / 12, Select year X 12, Select price - Select Downpayment) ↓

→ * IPMT, PPMT, (Calculation) *

* Month, Interest, Installment, Total

Formula ⇒ Month में और गिनती मात्र

⇒ ** Interest फिलाने के लिए Formula गणना

EMI IPMT (Select Interest F4 / 12, Month, Select year F4 X 12, Select Price Down Payment) ↓

Total ⇒ Interest + Installment ↓

*** Installment फिलाने के लिए Formula गणना

⇒ PPMT (Select Interest F4 / 12, Select Month, select year F4 X 12, select price - Downpayment F4)

Total ⇒ Interest + Installment ↓

* * प्रत्येक महीने का पैसा ब्याज * *

का EMI चिक करना चाहते हैं, तो माह में भरकर चिक कर सकते हैं।

W is

15

FRIDAY
JANUARY

(015-351) WK 03

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Lookup formula

Ser. No	Name	Salary	City
1.	Ram	30,000	Jai pur
2.	Manoj	20,000	Kan pur
3.	Raj Kumar	10,000	Kalan
4.	Saru	40,000	Faizabad
5.	Aditya	45,00	Jaunpur
6.	Abhay	50,00	Khela Sarai

Node * पहले पूरे Data को A to Z करते हैं,

फिर सूदे में Name, salary, city को copy करते हैं।

फिर उसके बाद एक नाम select करके formula लगाते हैं।

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

SATURDAY
JANUARY

16
WK 03 (016-257)

** * खोजना या पता लगाना * * *

Name, salary के लिए

Rem के Salary के लिए

Formula \Rightarrow Lookup (Select Name, Select Data, Select salary) \leftarrow

(City के लिए)

Formula \Rightarrow Lookup (Select Name, Select Data, Select City) \leftarrow

SUNDAY

17

WK 03 (017-349)

18

MONDAY
JANUARY

DATE PAGE NO. 754

1	2	3	4	5	6	7	8
9	10	11	12	13	14	15	16
17	18	19	20	21	22	23	24
25	26	27	28	29	30	31	

12

V. Lookup

	1	2	3	4
Sr No.	Name	Salary	City	Post
1.	Rahul	15,000		DM
2.	Shiva	16,000		DM
3.	Subham	18,000		IPS

Note - मैं कालम पर काम करता हूँ।

Side में Name, Salary, City, Post को copy करते हैं।

Name, Salary, City, Post

Formula \Rightarrow =VLOOKUP (Select Name, Select Data, Select Column No, Code 0)

Note :- Salary देखना हो तो Salary को Column No

:- Post देखने के लिए Post City कालम नं. डालेंगे

:- City के लिए City का कालम नं. डालेंगे

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

TUESDAY
JANUARY

19

VIK 04 (019-347)

*** H. Lookup ***

Note :- इसमें सबसे पहले month की salary देखते हैं।
लिखते हैं, फिर एक Month का कालम तैयार करते हैं।
Data तैयार करते हैं।

Salary

Sl. No.	Name	January	February	March	April	May	June	July
1.	Amyan	10,000	15,000	21,000	30,000	45,000	40,000	9,000
2.	Aman	17,000	12,000	23,000	35,000	50,000	5,000	8,000

Note :- ये Row पर काम करता है, अगर पहले Row में Formula लगाते हैं।

action

Salary निकालने के लिए नाम और Month लिखते हैं।
Month के नीचे H.Lookup का Formula लगाते हैं।

पहला Formula तब लगाते हैं, जब पहले Row को छोड़कर Formula लगाते हैं, जिस Row में काम करते हैं। उसमें Formula से हुटी हुडी Row में घटाना पड़ता है।
फिर code 0 डालते हैं।
जैसे 10-20 ←

Formula ⇒ H Lookup (Select month, Select Data, Select Row No, 0)

H Lookup (Select Month, Select Data, Select Row No 10-5, 0) 2016 2016

20

WEDNESDAY
JANUARY

04

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

12
DEC
2015

*** Payroll ***

8

9 => Ser No. Name, Basic Salary, TA, DA, HRA, PF

10 => 1. Anurag 30,000 5% 10% 8% 9%

11 => Formula =>

TA = Select Salary x 5%

12 =>

DA = Select Salary x 10%

13 =>

HRA = Select Salary x 15%

14 =>

PF = Select Salary x 8%

15 =>

16 => Gross Salary me = Basic Salary + TA + DA + HRA + PF
value

5

6

	M	T	W	T	F	S	S
2	1	2	3	4	5	6	7
FEB	8	9	10	11	12	13	14
2016	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29						

THURSDAY
JANUARY

21

WX 04 1021-3497

Gross salary, EPF / LIC, ^{Total} Deduction, Net salary

$$\Rightarrow = PF/2 = EPF/2$$

$$\Rightarrow Ep / H = \text{select } PF/2 \downarrow$$

$$\Rightarrow LIC H = \text{select } EPF/2 \downarrow$$

$$\Rightarrow \text{Total Deduction me} = EPF + LIC \downarrow$$

$$\Rightarrow \text{Net salary me} = \text{gross salary} - \text{Total Deduction}$$

S	M	T	W	T	F	S
	1	2	3	4	5	6
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Salary slate

*** Stoke store Room ***

Purchase				Sale		
Ser No	Date	Item Name	Qty	Rate	Item Name	Qty
1.	05/10/20	Keyboard	300	"	Keyboard	50
2.	06/10/23	Mouse	150	"	Mouse	10
3.	07/09/28	GPU	3500	"	Mouse	40
4.	09/02/2009	Wire	1500	"	GPU	15

Farmuda - stock list # वाक्य -

⇒ Purchase me = sumif (select Purchase all

⇒ Sale # = sumif (select all sale item,

⇒ Total # = select purchase -

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

*** Stock list ***

Ser No	Date	Item Name,	Purchase	Sale,	Watal, stock
1	10/10/22	Keyboard	300	50	
2	"	mouse	150	10	
3	"	wire	200	5	
4	"	GPU	15000	10	

idemy^{Name's} select stock idemy^{Name's} purchase all (Quantity) ↓

Sale select idemy select sale all (Quantity) ↓

Select sale ↓

S	M	T	W	T	F	S
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

*** Sale Price list ***

January

Sl No	Product Name	City	Purchase Rate	Qty
1.	Keyboard	Saunpur	100	10
2.	Mouse	Kanpur	50	9
3.	Monitor	Gwaraini	15000	8
4.	Lite	Khetasari	5000	6
5.	CRU	Saunpur	7000	5

⇒ Formula ⇒ Purchase Amount \times Qty

⇒ Select Purchase Rate \times select Qty

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

Purchase amount - Sale Rate - Sale Amount - Profit/Loss

Sl No	Purchase amount	Sale Rate	Sale Amount	Profit/Loss
11	110	110		
12	60	50		
1	90	75		

⇒ Select Amount \times Qty

⇒ Select Sale Rate \times select Qty

⇒ Profit/Loss me

⇒ Select sale Amount - Purchase Amount

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

*** Marksheet ***

Sr. No	Name	Mark	Hindi	English	Math	Physics
1.	Anusag	100	50	40	10	60
2.	Karan	100	70	50	9	20
3.	Raj	100	70	45	8	70
4.	Rman	100	30	43	12	28

*** Formula Total me ***

2 ⇒ Hindi + English + math + physics + chemistry

1 *** Formula Count me ***

4 ⇒ Countif (Select Hindi English math physics chemistry)

5 *** Formula Result me ***

6 ⇒ =if (select count = 0, Pass, Fail) (select count = 1, Supplement, Fail)

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

Chemistry	Total	Count	Result	Percentage	Grade	Division
12						
20						
30						
40						

3333

S	M	T	W	T	F	S
	1	2	3	4	5	6
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

DEC 12 2015

* Formula Percentage me *

⇒ Select + Total No/s ↓

* Formula Percentage me *

⇒ if (Select Percent >= 90, "A", if (Select Percent

⇒ if (Select Percent >= 60, "B", if (Select

⇒ if (Select Percentage >= 33, "D", "A"

* Formula Division me *

⇒ if (Select + Percentage >= 60, "Final", "

⇒ if (Select percent >= 90, "A", if (Select percent >= 80, "

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

FEB 29 2016

94 05 (020-236)

">= 80", "A", if (Select + Percent >= 70, "B",

"Percentage >= 50, "C", if (Select Percentage >= 40, "C",

)))))))))

if (Select Percentage >= 45, "Secord, "

if (Select Percentage >= 33, "third, ")

A1", if (Select Percentage >= 70

SUNDAY

94 05 (021-233)

1

MONDAY
FEBRUARY

(032-334) WA 06

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JAN
2016

** Addendca List **

⇒ 1- January - 2019 फिर Number

में Custom फिर Date दिखेगा month नहीं
Date को Protect कर फिर Day के लिए

⇒ Text (Select Finist Date, "dd",) ←

All Data select फिर Date में जाकर Date में जाकर
Validation में जाकर Allow List करे।

Source - P, A, H, Type करे (OK)

** Sunday Calcut *

All data select फिर Conditional Formatting
में New Rule में जाकर use Formula to
Detecte mine which cells to Formula to
में जाकर फिर Formula values में जाकर
Type में dd (OK) कर दे,

3
MAR
2016

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

TUESDAY
FEBRUARY

2

WK 06 (033-333)

where में Day को select कर एक डालर
होकर Day बराबर select का निशान दे

जैसे $\Rightarrow = X = SC 513 = "Sun" OK$

फिर font में जाए Full में जाए column
वून Font वून Bold को OK

last में 3 column फिर बनेगा

Total Present, total absent, total tally day

Formula \Rightarrow

\Rightarrow count if (select all S.R., "P") \leftarrow

\Rightarrow count if (" " " " "A") \leftarrow

\Rightarrow count if (" " " " "H") \leftarrow

3

WEDNESDAY
FEBRUARY

(031-332) WK 06

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1
JAN
2016

Age पञ्चाग

9. Ser. Name, Date of Birth, Current Date,

10. Month of - January 2003

11. * Formula year me *

1. Dated if (Date of Birth, Current Date "Y")

2. * Formula ~~me~~ me *
Month

3. Dated if (Date of birth, current Date, "MM")

4. Day

5. Dated if (Date of birth, Current date,

6.

M	T	W	T	F	S	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3
MAR
2016

9. Year Month, Day.

10. 18 - September 2003

12.

1.

3.

4.

5. "YD")

6.

5

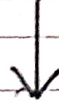
FRIDAY
FEBRUARY

(036-330) WK 06

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1
JAN
20163
MAR
2016

** Bill Entry **



Company \Rightarrow Mohan Garments Pvt, LTD

Address \Rightarrow Jaunpur, Sector 45. Up 22139

Invoice No, Product Name, Rate, Quantity, Amount

10301 Shirt , 250 5 1250

\rightarrow GST 12%, Total Amount

\Rightarrow Amount me $\rightarrow = \text{Rate} * Q + Y$

\Rightarrow GST me $\rightarrow = \text{Select Amount} * 12\% - 100 \leftarrow$

\Rightarrow Total $\rightarrow = \text{Sum} (\text{select GST} + \text{Amount}) \leftarrow$

* * Bill Entry, Discount * *

S * K * Y * Computer Center *

P. V. T. L. I. D.

↔ Bill Invoice ↔

S.No, Product, Rate, QTY, Amount

1.	Keyboard	250	5
2.	Mouse	150	10

Total में जाकर $\Rightarrow = \text{Rate} \times \text{QTY}$

Total Amount $\Rightarrow = \text{Sum (All Total Selected Amount)}$

Discount 10% $\Rightarrow = \text{Total Amount} \times 10/100$

Sub Total Amount $\Rightarrow = \text{Total Amount} - \text{Discount}$

CGST 9% $\Rightarrow = \text{Sub Total} \times 9/100$

SGST 9% $\Rightarrow = \text{Sub Total} \times 9/100$

Grand Total $\Rightarrow = \text{Sub total} + \text{CGST} + \text{SGST}$

S	M	T	W	T	F	S
31	1	2				
1	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

* * Electricity Bill * *

Sl. No.	Customer Name	Address	Contact Details	Meter No.
1.	Ashy Kumar	Tripura	9616516228	3012-92
2.	Anshu Bhand	Jyotipuri	7398308020	221015
3.	Debak	Lakshu	9616637380	990981

* Perday Amount of meter *

Formula \Rightarrow Perday use unit * Unit Rate \downarrow

Monthly Amount Bill \downarrow

Formula \Rightarrow Select Perday Amount * 30

M	T	W	T	F	S	S
3	1	2	3	4	5	6
MAR	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sl. No.	Perday use unit	Unit Rate	Perday Amount	Monthly Amount Bill
10	94.	2		
11	50	20		
12	10	5		